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| **Designation:** | Psychologist cum Program Manager |
| **Job Department:** | Peadiatric Psycho-Oncology Programme |
| **Years of Experience:** | 2-3 Years |
| **Qualification:** | MA in Psychology |
| **Job Location:** | Nagpur/ Surat/ Ahmedabad |

**ROLE DESCRIPTION:**

To work across all aspects of the Cankids PPO program (Pediatric Psycho- Oncology Program) HAH Patna fixed term. online sessions for other units.

**DEPARTMENT DESCRIPTION:**

The department is responsible for improving the quality of life for cancer children and their families in India through greater attention to individual, as well as group, and therapeutic care throughout all stages of the cancer process. It also acts a critical component of holistic care and support.

**COMPETENCIES/ SKILL SET:**

1. **People Skills** –Team player, Strong Counselling skills, project management, organizational, Communication and Interpersonal, written & verbal skills.
2. **Process Management** – Extensive understanding of the Health Care industry, Good level of understanding in implementing Innovative techniques, tools and other Projective & diagnostic techniques for understanding child /Human psychology.
3. **Change Management** -- Flexibility, Dynamic, result oriented, Strong people management skills, self-starter.

**KEY RESULT AREAS:**

1. PPO Program planning and implementation
2. Psychological Intervention Clinics
3. Group and Expressive Therapies
4. Child Life Interventions
5. Patient & parent teaching including psycho-education
6. Advisory & You are Not Alone Program (YANA)
7. Capacity Skill Building in Pediatric Psycho-
8. Impact assessment, Research andoncology Study
9. Reporting and documentation
10. Development of appropriate resources to facilitate the PPOP Program
11. To be a part of other aligned projects/programs of the organization

**DUTIES AND RESPONSIBILITIES:**

**Special focus areas will be:**

1. **PPO Program planning and implementation:** Implementation of the Pediatric psycho-Oncology program services, help developing Protocols, policies, budgets and other administrative tasks as needed
2. **Conducting the Face to Face/CanNurture Online/Telephonic Psychological Intervention Counseling Clinics (SIC) for:**
* Patient undergoing cancer treatment and their caregivers and their families
* Survivors and their families
* Support Group Members- P3SG
* Employees

They may have a variety of mental or physical health issues, such as: anxiety, depression, and mental illness, adjustment to physical illness, neurological disorders, addictive and challenging behaviours, eating disorders, personal and family relationship problems, and learning disabilities.

1. **Psychological assessment:**
	1. Administering psychological assessment by using a variety of methods, including psychometric tests, interviews and direct observation of their behavior.
	2. Diagnosing and identifying patients and their caregiver’s mental, behavioral or emotional disorders and needs.
2. **Counseling Treatment plan:**
	1. Developing, administering and monitoring appropriate treatment plan and strategies including therapy, counselling or advice, in collaboration with the multidisciplinary teams.
	2. Offer therapy and treatments for issues relating to a range of mental health conditions during different stages of cancer such as -first line of treatment, Pre & Post BMT, Relapse, Pre & Post surgery, Survivorship, Palliative, Terminal phase and Bereavement stage. This is to be provided to the patients and families in Wards, Hospital OPDs and our Clinics.
3. **Follow up and referrals:**

Monitor patient’s progress through regular meetings or sessions.

Collaborating with other professionals in multidisciplinary teams might be necessary in order to deal with patient’s complex issues.

Work as part of a multidisciplinary team alongside doctors, nurses, social workers, education professionals, support groups, physiotherapists and psychiatrists.

1. **Conducting the Face to Face/CanNurture Online/Telephonic Psychological Intervention Counseling Clinics (SIC) for:**
* Patient undergoing cancer treatment and their caregivers and their families
* Survivors and their families
* Support Group Members- P3SG/KCK
* Employees
* Online counselling to other units in M.P
1. **Psychological assessment:**
2. Administering psychological assessment by using a variety of methods, including psychometric tests, interviews and direct observation of their behaviour.
3. **Counseling Treatment plan:**
	1. Developing and administering appropriate counseling treatment plan and strategies including different therapeutic modalities.
	2. Offer therapies/counseling for issues relating to a range of mental health conditions during different stages of cancer such as -first line of treatment, Pre & Post BMT, Relapse, Pre & Post surgery, Survivorship, Palliative, Terminal phase and Bereavement stage. This is to be provided to the patients and families in Wards, Hospital OPDs, our Chattai Clinics and Care Centers.
4. **Group and Expressive Therapies**
5. **Sharing & Caring Sessions:** Conducting Sharing & Caring Sessions with parents of newly diagnosed; Relapse; Palliative, Terminal; Teenage cancer patient’s survivors and Pediatric oncology medical and social support teams.
6. **Online group counselling:** Conducting psycho-education session to other units with parents of newly diagnosed; Relapse; Palliative, Terminal; Teenage cancer patient’s survivors and Pediatric oncology medical and social support teams.
7. **Procedural pain:** Planning and conducting Non- Pharmacological Interventions for Procedural Pain through non pharmacological approaches to the reduction of procedural pain like comfort position posters, educational Journals on medical procedure, training videos, Handy Candy, Toy Medical Kits and Distraction Carts.
8. **Expressive Therapies:** Planning and conducting Play, Art, Music and Clown Therapy, Relaxation, Meditation and Story Telling Sessions with the patients and the caregivers as well.
9. **Child Life Interventions:** This includes integrating innovative complementary approaches to treatment focusing on the children undergoing cancer treatment, setting up child friendly wards, Toy and story book library and wish granting.
10. **Patient and parent teaching and psycho-education:** To organize and conduct Psycho education sessions with the patients and caregivers regarding various topics such as coping with stress, anxiety and behavioral issues.
11. **Advisory:** Provide consultation and liaising with other team professionals, encouraging a psychological approach in their work.
12. **You are Not Alone Program (YANA):** Ensuring proper implementation and supervision of the YANA Program with the Social Support Team including the Parent Support Group Members and Social Workers at the Cankids Hospital Support Units and Care Centers.
13. **Capacity and skill Building in Pediatric Psycho-oncology:** To plan, organize and conduct ongoing training sessions for multidisciplinary team of Psychologists, Social Workers, Support Groups, Students and Medical Professionals through didactic lectures, Videos, role-play exercises, group and field work.
14. **Impact assessment, Research and Study:** Development of tools and projects for interventions.

Carry out applied research through interviews, surveys and observations, adding to the evidence base of psychological practice in a variety of healthcare settings (Impact assessment). Publish research findings in relevant journals.

1. **Reporting and documentation:**
* Writing monthly and annual reports.
* Maintaining case records and online patient records.
* Preparing case studies of the patients and their caregivers.
1. **Development of appropriate resources to facilitate the PPOP Program**
* To identify and network with relevant organizations & resources that may help the patients and their families.
* To develop a nationwide resource directory of rehabilitation, counseling, and psychologists working with children affected by cancer.
* To identify the need for additional support from other services and makes appropriate internal and external referrals.
1. **To be a part of other aligned projects/programs of the organization**

**Additional Duties:**

This job description in no way states or implies that these are the only duties to be performed. You will be expected to follow any other job-related instructions and to perform other job-related duties as requested by your supervisor.