|  |  |
| --- | --- |
| **Designation:** | Dietitian |
| **Job Department:** | Treatment Support Program (TSP) |
| **Years of Experience:** | 2-3 Years |
| **Qualification:** | Post Graduation |
| **Job Location:** | Bhopal |

**ROLE DESCRIPTION:**

Dietitians promote good dietary health and treat medical conditions by devising eating plans for patients based on the science of nutrition. As a dietitian you'll translate scientific information about nutrition into practical advice to help people make health-conscious decisions about food, assess, diagnose and treat diet-related problems & aim to raise awareness of link between food &health.

**DEPARTMENT DESCRIPTION:**

Dietitians and nutritionists are experts in food and nutrition. Purpose of this department is to advise people on what to eat in order to lead a healthy lifestyle or achieve a specific goal related to the health of their patients. Dietary plans are prepared to meet the nutritional requirements of individual patients according to their medical charts.

**COMPETENCIES/ SKILL SET:**

1. Interest in and knowledge of the scientific aspects of food.
2. Very good verbal and written communication skills.
3. Excellent interpersonal skills to help promote healthy food choices.
4. The ability to explain complex ideas simply.
5. An interest in working in a care-based setting.
6. A positive attitude and the ability to motivate others.
7. Patience and tact.

**KEY RESULT AREAS:**

1. Ensure overall health and diet advice and diet plans to patients, public.
2. Executing PPSN- Promote Protect and Support Nutrition Program of children with cancer at our regional office.
3. Organized and conduct the International Nutrition Workshop in every two years.
4. Sensitization program for support teams and advising about special diets.
5. Ensure proper counseling for patients to about their illnesses.
6. Prepare presentations and conduct workshop/seminars within Cankids team.

**DUTIES AND RESPONSIBILITIES:**

**Nutrition and Diet:**

1. Dry nutritional supplement program
2. To keep record on food and nutrition information and recipe book that’s been used

**Hygiene:**

1. Hygiene posters for the Wards
2. A Health and Hygiene Kit program which needs some planning and proper implementation
3. A health leaflet with the inputs from the doctors at hospitals
4. Hematological support
5. To follow up blood donation camps by Cankids and making the blood available for families who otherwise need to buy them

**Operational**

1. **Inpatients (IP)**
2. To do baseline nutrition assessment of children admitted under pediatric oncology department and to identify malnourished children for further interventions etc.
3. Daily rounds to be taken.
4. To calculate 24-hours recall of all IPD and plan nutrition intervention therapy as per the requirement.
5. Ensure charts for oral diet, Ryle’s tube feeds, TPN, PPN etc. depending on the requirements.
6. Counsel all IP for the importance of nutrition and risk of malnutrition, its consequences.
7. To ensure that appropriate medical nutrition therapy (MNT) and symptomatic nutrition management care is provided to all IP.
8. **Outpatients (OPD)**
9. Outpatients for their nutrition assessment status.
10. To take 24 hours or 7 days recall and plan nutrition care for all out patients.
11. To ensure that patient is followed up in OPD on regular basis.
12. To provide preventive nutrition care for all well-nourished patients as well as patients in ACT (survivorship clinic).
13. To distribute nutrition supplements for OPD as well as IP provided by donors and cuddles foundation as per the nutritional demands and also maintaining the record of the same.
14. **ICU**
15. Responsible to take daily rounds in ICU to ensure appropriate MNT is provided to critically ill pediatric patients,
16. To co- ordinate with ICU doctors regarding the medical management and nutritional care & needs of the patient.
17. **Food/Supplement arrangement & distribution:**
18. MDM (Mid-Day Meal) to provide Mid-day meal to all pediatric patients. It is distributed 5 days a week in the afternoon.
19. To ensure the quality and quantity of Mid-day meal tiffin’s and also to maintain the record of the same.
20. Coordinate with provider regarding quality, quantity and also the packaging of the meal tiffin’s.
21. Modifying Recipes according to Nutritional needs of the patients and seasonal availability.
22. Special Supplements- To identify eligible patients for Special Supplements, maintaining a record of total number of supplements distributed in a month and also following up with the outcome of supplements.
23. To recommend a list of Nutritional supplements and co-ordinate for the procurement of supplements with donors.
24. **Education & Training:**
25. Nutritional group education- Conducting Patient education with patient and family about importance of Nutrition and consequences of malnutrition three times a week and once in a month on rotational basis in parents support group.
26. To provide orientation of Hospital work to Cankids staff/ New Joiners/ Interns and to train new joiners.
27. **Team Responsibilities:**
28. To attend monthly meet with Cankids team to make the monthly report.
29. To provide an indent and co-ordinate with Cankids staff regarding delivery of Nutritional supplements.
30. **Research/audits:**
31. To make and maintain a record of total number of patients with baseline nutritional status nutritional intervention provided on monthly basis and present the nutritional Report data on quarterly basis.
32. Plan/participate in locally relevant nutritional intervention studies

**Additional Duties:**

This job description in no way states or implies that these are the only duties to be performed. You will be expected to follow any other job-related instructions and to perform other job-related duties as requested by your supervisor.